

FINAL

ARLINGTON COUNTY, VIRGINIA Arlington Local Human Rights Committee

1801 N. George Mason Drive
Arlington, VA 22207
TEL: 703-228-4898
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MONTHLY MEETING SUMMARY

June 27, 2011
7:00 p.m.

ALHRC MEMBERS PRESENT: Doug Bradley, Chair
Christina Kozyn
Alicia Guajardo
Eddie Williams
Ron Honberg
Deb Lochart, Regional Advocate

ALHRC MEMBERS ABSENT: none

STAFF PRESENT: Brittany Canny, LHRC Coordinator

STAFF ABSENT: none

AFFILIATES PRESENT: Community Residences
SOC Enterprises
Arlington CSB

AFFILIATES NOT REQUIRED TO BE PRESENT: Calvary Healthcare, Family Focused Services,
Improving Outcomes, L'arche, Lindsey's Treatment,
MVLE, Total Quality Residential, Sagebrush
Treatment, Inc., St. Colletta, , Vanguard Services
Unlimited, Volunteers of America – RPC, Fellowship
Health Resources

GUESTS: None

MEETING LOCATION: 1801 N George Mason Drive
Arlington, VA 22207

Meeting called to order at 7:05 PM by Doug Bradley, Chair.

LHRC Funds Report: The financial report was given. The total balance for the LHRC remains at \$4,437.26.

Old Business/ New Business:

Minutes from the May 23rd, 2011 meeting were reviewed. Ron Honberg motioned to accept the minutes no changes. Christina Kozyn seconded and the motion was passed unanimously.

Old Business:

7:06 PM New bylaws were reviewed and approved. The updated affiliate agreement was adopted reflecting that Arlington CSB will provide administrative and record keeping services for the LHRC meetings. Also discussed was the frequency of meetings. Eddie Williams motioned to accept the occurrence of quarterly meetings (starting as of the July meeting). Christina Kozyn seconded and the motion was passed unanimously.

7:11 PM Next meeting will be time to elect a new chair, vice chair and secretary. Christina and Ron will report back their recommendations at the July meeting.

7:12 PM Affiliate Agreements delegating meeting preparation and record keeping to Arlington County will be sent out by Britt Canny. Affiliates are asked to complete and return the agreements ASAP.

New Business:

None

Executive Session: At 7:15 PM, Christina Kozyn read the committee into executive session with "I move that the Arlington Local Human Rights Committee go into executive session pursuant to Virginia Code, 2.2-3711.A., paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to Public Business." The motion was seconded by Alicia Guajardo and all members present certified.

Quarterly Provider Incident Report: The committee reviewed quarterly incident reports.

Quarterly Behavior Plan Reports: The committee reviewed behavioral reports.

Confidentiality Statement: At 8:25 PM, The Committee came out of Executive Session to vote on the plans. Christina Kozyn stated: "Each member shall certify that to the best of their knowledge that only matters for the protection of the privacy of individuals and their records in personal business were heard, discussed, or considered." Each member replied, "I so certify."

Ron Honberg had to leave early due to family circumstances and therefore missed the final voting noted below.

8:28 PM Christina Kozyn made a motion to accept the Quarterly Behavior plans as written. Alicia Guajardo seconded the motion. The motion was passed unanimously.

8:38 PM Alicia Guajardo made a motion to adjourn, which was seconded Christina Kozyn. Meeting was adjourned until 7:00 PM on 9/26/11. Motion passed unanimously.

Upcoming meetings:

9/26/2011

QUESTIONS? Contact Brittany Canny at 703-228-5147